



EAST ACADEMY

15720 Kipling Avenue Cleveland, OH 44110 | 216.383.1214 | www.acaeast.com

EAST ACADEMY'S BACK TO SCHOOL SUMMER MAILING

We are excited to begin our school year & look forward to seeing our scholars faces! Beginning August 21, 2023, our school runs from 7:30A – 3:30P. Dismissal begins at 3:30 with scholars being released in groups.

The past few school years have presented us with many unprecedented challenges and hardships, but through our collective strength, relentlessness and resiliency as a community we continue to press on. At East Academy, we pride ourselves on the following, “Wins” from the 2021-22 SY

Arrival & Dismissal



School starts 7:30AM (Scholars may NOT be dropped any earlier as there is no one to receive them in the building). Breakfast runs from 7:30A – 8:00A. Scholars are tardy as of 8:10A. Dismissal begins at 3:30 per the guidelines below.

Parent drop off /pick up

Parents are to enter the parking lot and follow the orange cones around to the drop off/pick up locations which are run by East's Administration Team and Staff. Scholars must be in FULL UNIFORM (as indicated in the attachment & on school website) for arrival.

Early pick up

EVERY MINUTE MATTERS at East Academy and scholar's days are planned to the minute to ensure that they get the most out of time spent in the classroom. Parents/guardians must contact the school prior to 2:00PM to ensure proper notification/preparation for early release.

Walkers/RTA riders

Enter through the doors of the main building and will be escorted by staff to the modular building.

Yellow Bus/Daycare vans

Scholars are released to the buses/vans in a timely manner. Any delays will be communicated to families via the school messenger. If you will be in need of transportation and need to apply for it, please contact the main office and speak to an administrator.

Dress Code:

At East Academy, we believe the path to success starts with how we first see ourselves. We are COMMITTED TO EXCELLENCE; our uniform policy is stated below:

East Academy's Dress Code Policy for the 2022-23 School Year.

Scholars EK-7

- White (Only) button down shirts/blouses.
- Black pants (Only) or Black Skirts for Girls (Black Jumpers Are Acceptable for girls)
- Black Cardigan Sweaters during cold months.
- Red or White polo shirts on Fridays (East Academy T-Shirts Are Acceptable)
- Black, white, red (or a combination of those colors) tennis shoes.

MISSION: To prepare students for a college preparatory high school that will ensure success and graduation from a four year college/university.

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*8th Grade Scholars Only *

- Khaki pants or Khaki Skirts for Girls.
- White (Only) button down shirts/blouses.
- Red Cardigan Sweaters during cold months.
- Red or White polo shirts on Fridays (East Academy T-Shirts Are Acceptable)
- Black, white, red (or a combination of those colors) tennis shoes.



*Families: scholars **are not** allowed to wear jeans, leggings, joggers, hoodies, hats in the building colored shoes, sandals, slides or crocs.

Consequences for failure to wear uniform include but are not limited to: Reminders letters (3x), conference with school administration, detention, suspension and/or potential removal from East Academy.

IMPORTANT DATES:

- Meet the teachers! August 17 from 5 -7 pm.
- Mandatory parent orientations:
- School starts on August 21 arrival 7:30a and pickup begins no earlier than 3:30p.

***Please see attached: Updated Visitors Policy 2023-2024 School Year**

Yours in Education,

Ashley Hall-Green, M.Ed., S.A.
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Please sign and return the attached Commitment to Excellence on your scholars first day of school:

East Academy's Family Commitment to Excellence

I _____ parent of _____ promise to commit to East Academy in the following way:

- Ensure that my child(ren) arrive(s) to school every day by 8:00AM. (7:30AM for breakfast) and are retrieved from school by 3:30 PM.
- Ensure that my child(ren) uphold the policy of excellence in both behavior and academics.
- Ensure that my child(ren) are in dress code according to the policy outlined in this letter.
- Ensure that I make myself available to my child(ren), the school with any concerns that may arise.
- Ensure that my child(ren) understand and follow the school's rules at all times and support the schools code of conduct.

Parent/guardian name: _____ Phone: _____

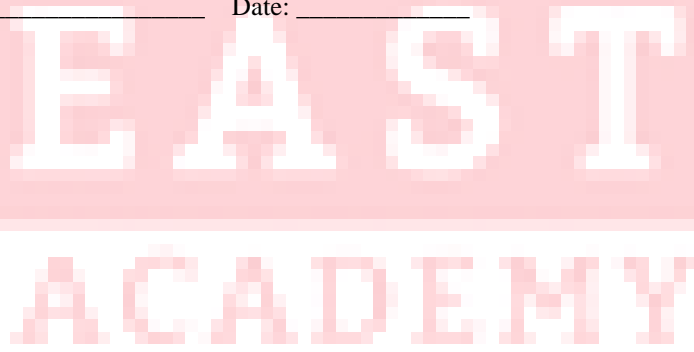
Student name(s) _____ (grade) _____

Student name(s) _____ (grade) _____

Student name(s) _____ (grade) _____

Student name(s) _____ (grade) _____

Parent/Guardian Signature _____ Date: _____



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IMPORTANT UPDATE: CLOSED CAMPUS

Eagle Families,

I hope this message finds you and your loved ones well. As you are aware, we are all facing challenging times regarding school safety. As a school, we have always taken every precaution necessary to keep our students and staff safe.

We are writing to inform you that our school will be implementing a **zero visitor policy** as an extra layer of safety for our staff and scholars. This policy will take effect immediately and will remain in place until further notice.

The safety and wellbeing of our students and staff are of the utmost importance to us. In the society that we live in today, we believe that implementing a zero visitor policy is necessary to ensure their safety. This decision has been made after careful consideration and consultation with local law enforcement and security experts.

Under this policy, no visitors will be allowed in the school building, except in cases of emergency or where it is absolutely essential. Any essential visitors will be required to follow strict safety protocols, including signing in at the main office, wearing identification badges, and being escorted at all times.

We understand that this policy may be an inconvenience for some families, but we believe it is the best course of action to help protect the physical safety of our entire school community. We are committed to creating a safe and secure learning environment for all students and staff, and we appreciate your support in this effort.

If you have any questions or concerns about this policy, please do not hesitate to reach out to us. We will keep you updated on any changes or developments as they arise.

Thank you for your understanding and cooperation in this matter.

Yours in education,

Ashley Hall-Green, M.Ed., S.A.
Principal

Please See Next Pages for FAQs regarding the Closed Campus

Closed Campus F.A.Q

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I would like to pick up my Scholar for early dismissal:

- Call the School prior to 2pm to request pick up and what time. If there is an emergency, please give us a 15 min heads up. Pick-up must be before 3pm.
- Pick up by 3pm, door closes at 3pm.
- When you pick up, please buzz for your scholar, show your ID and sign out in the book that is now located in the hall.
- Please be advised that early pick -ups often, will result in truancy issues.

I would like to drop off lunch.

- Buzz into the office, speaker located on the outside of main door and mod door. State the scholar's name and grade and that you are leaving a lunch.
- Leave lunch on the table inside of the bin with a sticky note (provided for you)

I would like a meeting.

- **Call the school and set up a time slot for a meeting.**
- **Please do not come up to the school, call the office for all meetings.**

Regular Dismissal – Starts at 3:30pm

- Please stay in your vehicle
- Do not get out of your vehicle
- Once you have your scholar in your vehicle, please proceed out of the parking lot with caution as directed by staff.

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